



The City of Seattle

Department of Finance and Administrative Services (FAS)
Capital Development & Construction Management (CDCM)

ADDENDUM 1

RFQ# CDCM 2013-02 SAS

Architectural/Engineering Services for the City of Seattle Animal Shelter

The following are questions and answers from the pre-submittal walk through on April 16, as well as all additional questions received up until the deadline for questions at close of business April 22:

1) *Is the long term planning for the Seattle Animal Shelter (SAS) restricted to the confines of the existing facility/property?*

Yes and no. The current funding does not provide for a replacement facility here or on another site. However if a large donation were to come in, we would be prepared as one of the main purposes of this RFQ is to have a consultant engaged that will help with future planning.

2) *Are there specific projects envisioned?*

Yes. Two of the projects currently funded and ready to proceed are an HVAC project to handle some of the air quality issues and a small tenant improvement to address the overcrowding in the cat and critter areas.

3) *Is the staff area adequate?*

The tour will address the specifics. The staff area is overcrowded as is the entire facility, with staff, volunteers, animal population and storage needs.

4) *Please address the specifics of the SAS Foundation.*

The Foundation is a 501(c)3 non-profit organization whose purpose is to raise funds that go specifically beyond what is already provided by the City of Seattle funding for SAS programs. The SAS management drive what the foundation board is funding.

The pre-submittal tour visited all areas of functionality: the administration area, staff kitchen, Spay & Neuter Clinic, kennel, cat adoption area, critter area, food prep / volunteer area, truck bay and various storage spaces. In addition to a description of the area's function, inadequacies were described. The primary concern is inadequate space and that the overlap of functions is not safe or efficient, i.e. stray dogs which have just been picked up are crossing with adoption dogs creating an unsafe and stressful situation for the animals. Volunteers have no specific space of their own and congregate primarily in the food prep / staff area. Cat kennels are undersized by modern standards, and the critter space is converted from what were previously dog kennels.

It is the vision of SAS management that the shelter facility more closely represents the level of professionalism of the shelter's work.



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A few of the Seattle Animal Shelter statistics – the shelter boasts a 91% save rate for companion pets. All adoptable animals find homes, and those that do not find homes have either untreatable illness or are dangerous animals. Sixty percent of the animals SAS manages at any given time are in foster care.

5) Will a set of plans of the existing facility be made available for review?

SAS plans will not be issued at this stage of the RFQ.

6) Will additional parking be allowed along W. Armory Way and also the in the empty lot across the street (behind the Whole Foods?)

Current planning for the Animal Shelter is limited to the present site. It is not anticipated that additional parking will be provided along W. Armory Way or in the empty lot across the street.

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Seattle Animal Shelter

Pre-Submittal Walk Through

April 16, 2013

RFQ # CDCM-2013-2 SAS