



ADDENDUM #1

Questions and Answers received through November 22, 2016

1. **Q.** *Is this On-Call agreement soliciting only Architect led firms or teams? In the RFQ Page 2 under 2) Scope of Services states "This RFQ seeks a variety of architectural consultants to perform..."*

A: Yes, your interpretation is correct. FAS CDCM is currently seeking submittals from architecture firms to serve as leads on a variety of projects. We periodically, as needed, solicit for engineering and other specialties.

2. **Q.** *Can we submit just on geotechnical engineering services, or is the City looking for a complete A/E team?*

A. This RFQ is seeking architectural firms with subconsultant teams. ONLY architectural firms should respond and submit in response to the RFQ. Our office maintains other on-call contracts with engineering specialties as well, although we are not currently advertising for new contracts in other specialties.

3. **Q.** *Do we need to submit on this RFQ or does our current contract allow us to be utilized, if needed, for upcoming projects in regards to RFQ CDCM 2016-004 (On-Call Architectural Services)? And if we need to submit, are there any issues of conflict of interest or any other concerns since we do have a contract in place.*

A. CDCM currently has an active RFQ advertised for Miscellaneous A/E contracts. Solicitation for qualifications for on-call consultant contracts is periodically advertised in an effort to maintain an active set of consultant resources, as contracts expire or capacity diminishes. Like all of our on-call contracts, this is not a guarantee of future work and there is no need to reapply if your firm has contract capacity remaining on your current contracts.

4. **Q.** *Could we list more than one consultant for each discipline (e.g. 2 firms for structural, 3 firms for mechanical, etc.)?*

A. For the subconsultant team, please include only the partner subconsultants your firm would readily assemble for projects. Please keep in mind Inclusion Plan requirements as you assemble your teams as this is a high cultural value of the city's and an element upon which each submittal will be scored.

5. **Q.** *Do we then include drawing examples to demonstrate this area? If so, do the pages with example drawings count towards the 2-page (4 surface) limit?*



The City of Seattle

Department of Finance and Administrative Services (FAS)
Capital Development & Construction Management (CDCM)
RFQ# CDCM 2016-004
On-Call Services for Miscellaneous and Specialty A/E Projects

A. Please submit a response to the RFQ that outlines the firm's ability to produce construction documentation, this may be in any format you choose. It is uncommon to submit drawing examples, and anything submitted will count toward the page total.

6. Q. *We are wondering if this RFQ is open to specific subconsultants that specialize in Life Safety Consulting and Fire Protection Engineering.*

A. The current RFQ CDCM 2016-004 is seeking architectural firm leads with associated subconsultant teams to perform projects for Finance and Administrative Services. Another opportunity for your company to engage in business with the City of Seattle would be the City's Consultant Roster: <http://www.seattle.gov/city-purchasing-and-contracting/consultant-contracting/consultant-roster-fags>.

7. Q. *Does this new RFQ include any work that differs from last year's RFQ or is the City seeking additional AE firms to manage the upcoming workload?*

A. The City is seeking additional AE firms to address upcoming workloads. Like all of our on-call contracts, this is not a guarantee of work, and there is no need to reapply if your firm has contract capacity remaining on your current on-call contract.