

City of Seattle Request for Proposal  
Addendum  
Updated on: **October 15, 2019**

The following is additional information regarding Invitation to Request for Proposal # **RET-2019-01 Actuarial Valuation Services** released on **September 20, 2019**. The due date and time for responses is **October 28, 2019 at 3:00 p.m.** (Pacific). This addendum includes both questions from prospective proposers and the City's answers and revisions to the RFP. This addendum is hereby made part of the RFP and therefore, the information contained herein shall be taken into consideration when preparing and submitting a bid/proposal.

Item #	Date Received	Date Answered	Vendor's Question	City's Answer	RFP Revisions
1	10/14/2019	10/15/2019	On #7 – Mandatory Cost-Pricing, can the "Other Services (hourly rate) be listed as a retainer cost rather than hourly rate?	Yes, the City will accept a retainer cost in addition to hourly rate for #7 – Mandatory Cost-Pricing Other Services (hourly rate).	Revision to #7 – Cost and Pricing, p. 15 Other Services (hourly rate) revised to Other Services ( <b>please list retainer and hourly rate</b> ).
2	10/15/2019	n/a	n/a	n/a	Procurement Schedule, p. 1 Delete RFP activity of " <del>Letter of Intent to Bid Due</del> ".
3	10/15/2019	n/a	n/a	n/a	Procurement Schedule, p. 1 Clarify Response Deadline to be October 28, 2019 <b>at 3:00 p.m.</b> (PST)
4	10/15/2019	n/a	n/a	n/a	6. Scope of Work, p. 7 Revise 2 <sup>nd</sup> bullet to read: Annually prepare the ROPP COLA calculation <b>and COLA</b> .
5	10/15/2019	n/a	n/a	n/a	9. Response Materials and Submittal, p. 15 Delete #2. <del>Letter of Interest (Optional)</del>
6	10/15/2019	n/a	n/a	n/a	9. Submittal Checklist, p. 16 Delete #7. <del>Optional – Letter of Interest</del>
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