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| Item # | Minimum Qualification | Complies | Does Not Comply | If you comply, describe how you meet the minimum qualification.  |
| 1. | Consultants project team must have a minimum of five (5) years continuous experience providing energy engineering evaluation or Measurement and Validation consulting services as a primary business service. |  |  |  |
| 2. | Consultant firm must respond to all tasks and optional tasks they are bidding on: 1. Task 1: EEaS M&V Plan; Task 2: Determine monthly savings and savings value for each participant; Task 3: Annual true ups of savings and value calculations for each participant; Task 4: Report to Seattle City Light, Energy Efficiency (EE) Developer and Participant monthly and annually; Task 5: Project Management;
2. Demonstrate proficiency and experience in each optional task if bidding for those tasks: Option 1: Creating and sending adjusted bill (including value of savings) to participants and Seattle City Light; Option 2: Collecting adjusted bill value from participants, paying Power Purchase Agreement payments to EE Developers, paying remainder to Seattle City Light.
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| 3. | Consultant firm must have successfully performed at least five (5) contracts with public or private agency/agencies with scope and services similar to those for this contract. |  |  |  |
| 4. | Project Manager must have experience managing at least three (3) projects within the last 5 years involving determining savings of energy efficiency projects using whole building analysis. |  |  |  |
| 5. | Technical Lead should demonstrate experience as lead on at least three (3) projects within the last 5 years involving: * 1. Determining savings of energy efficiency project using methodology that complies with The American Society of Heating, Refrigerating and Air-Condition Engineers (ASHRAE) Guidelines 14-2014, section 4 and 5.1, “Whole Building Prescriptive Path”.
	2. Determining NREs (identification, determining size, cause, duration).
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| 6. | The team must have demonstrated proficiency with the following tools, material and/or methodologies:1. IPMVP option C Whole Facility
2. Regression modeling
3. ASHRAE Guideline 14 section 4 and 5.1 “Whole Building Prescriptive Path”
4. EnergyStar Portfolio Manager
5. Seattle Energy Code Target Performance Path (C401)
6. ASHRAE 90.1 2016 Appendix G
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| 7 | Able to work within the Public Records Act, Chapter 42.56 RCW and confidentiality structure of the City of Seattle (City Council Resolution #31570; RCW 19.29A.100), including AMI ordinance of the City of Seattle (Seattle Municipal Code 21.49.095). |  |  |  |