The following is additional information regarding Request for Proposal titled **Legislative Department RSJI Needs Assessment**

released on 08/23/2021. **The due date and time for responses has changed to October 1, 2021, at 5 p.m. (Pacific**). This addendum includes feedback from prospective proposers and the City’s answers and revisions to the solicitation. This addendum is hereby made part of the solicitation and therefore, the information contained herein shall be taken into consideration when preparing and submitting an offer.

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| Item # | Date Received | Date Answered | Vendor’s Question/Feedback | City’s Answer | RFP Revisions |
| 1 | 8/26/2021 | 9/2/2021 | Timeline is a challenge due to Labor Day weekend. | Deadline extended. | Procurement schedule shifted out so that proposals are due on October 1, 2021, rather than September 10, 2021. |
| 2 | 8/30/2021 | 9/2/2021 | Minimum qualifications are likely to present a significant barrier for otherwise qualified vendors. | Recategorized two minimum qualifications to preferred qualifications. | Minimum qualifications regarding minimum number of years in continuous experience and number of successfully completed contracts with other agencies recategorized as preferred qualifications and are not required to submit a proposal. |
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