

## **RFP#1 (DON\_2022\_01)**

### **BIPOC Generational Wealth Research and Analysis**

**Deadline March 10 at 5pm.**

#### **Questions and Answers**

#### **Posted March 4, 2022**

1. **There are 2 RFPs posted for the BIPOC Generational Wealth Initiative. Are these the same or different proposals? Will they work together?**

These proposals are different. RFP#1 (DON\_2022\_01) BIPOC Generational Wealth Research and Analysis focuses on external research working with the Generational Wealth interdepartmental team to learn about strategies other municipalities are using to close race-based wealth gaps. RFP#2 (DON\_2022\_02) BIPOC Generational Wealth City Programs Impact Analysis will work internally with our staff to build an inventory of the investments the City is already making and help assess their collective impact.

Though these RFPs are different, they are complimentary, and we expect the findings of both processes to inform stakeholder recommendations for how we continue to invest in closing race-based wealth gaps. Consultants working on the different RFPs will not necessarily work together, though they may participate in the same meetings as representatives of the work they are uniquely carrying out.

2. **The first listed Deliverable says “Participation in 4-8...meetings....”**
  - a. **Besides being available for a presentation, related Q&A, and listening at these meetings, will the consultant be expected to schedule, plan, coordinate, and/or facilitate the IDT and/or Community Roundtable meetings?**

The consultant will NOT act as coordinator or facilitator for the IDT or Community Roundtable. They will participate in these meetings as representatives of their research. As described in the question, this could include providing updates on how the work is going, participating in question-and-answer sessions, participating as “listeners” to better understand how to approach the work, and presenters of the results.

- b. **Will these meetings be in-person? If so, will there be an option to join remotely?**

We have not yet settled on a meeting structure (in person or virtual). We will work with stakeholders to design meeting spaces to accommodate needs and will be open to hybrid models for participation. Consultants will not be required to join meetings in person though we’d like to maintain flexibility where possible.

3. **In the Deliverables list, the report is detailed to include “Recommendations on specific state/county/city policies that should be revised....”**

- a. **Will DON point the consultant team to a set of specific policies for review and revision analysis? If so, approximately how many policies are being considered for review/revision? A curated set of policies would avoid the consultant needing to do extensive research/review of policies across multiple jurisdictions and allow for more effective project budget use.**

DON and the IDT will work with the consultant to identify key focus areas and narrow down the scope of research. We expect consultant guidance on what can be accomplished in the timeline allotted and will work with the consultant to establish reasonable expectations. Policy identification may come from the IDT, the consultant, or develop as we engage with community and begin to consider barriers to implementing certain strategies.

4. **Will working on this project disqualify us from any future RFP opportunities released by the City of Seattle, the ECI taskforce, or others? If so, RFP from which agencies and related to what programs or matters?**

The BIPOC Generational Wealth Initiative involves multiple City departments including but not limited to the Office of Planning and Community Development, Office of Economic Development, Human Services Department, Seattle Public Utilities, and the Office of Arts and Culture. Working on this RFP project will not automatically disqualify you from future related RFPs for this initiative. The scope of work for this RFP contract includes a report that will be released to the public and will be highly transparent to community stakeholders in order to support the conditions for fair and impartial procurement processes for any future related RFPs.

5. **Do subconsultants need to complete the consultant questionnaire (linked as the last item under Proposal Content Requirements)?**

No, only the Prime needs to submit the questionnaire. That said, there is contract language that requires the Prime consultant to ensure that any Subconsultants adhere to contract terms.